

Borough of Carlisle
Historical and Architectural Review Board
Meeting Minutes – April 1, 2024

Members present: T. Easterly, J. Holley, J. Dourte, A. DeBlasio, E. Hazel

Staff Members present: Jared Woolston

The meeting was called to order at 5:30 p.m.

Approval of Minutes:

1. The Board, upon motion by J. Holley and second by E. Hazel, unanimously approved the minutes of the March 4, 2024, HARB meetings.

Regular Agenda:

2. A request for a Certificate of Appropriateness for a request by Donald & Mary Wohler of 161 S. East Street to install one set of illuminated channel letters w/logo at 4' 6" H x 18' 5" W totaling 82.9 SF and one illuminated logo at 4' 6" H x 1 1/8" W totaling 22.9 SF.

J. Woolston explained to the Board that the existing signage is non-conforming due to this property being located within a residential district and exceeding the size allowed by ordinance. The proposed new sign does not conform to the sign ordinance due to its size and being internally illuminated.

The Board asked the applicant's representative if they would consider reducing the size of the signage and uplighting the sign rather than internal illumination. They will return next month with a revised signage plan.

Consensus: The Board, upon motion by J. Dourte and second by J. Holley, unanimously recommended tabling this application until the April 29, 2024, meeting.

3. A request for a Certificate of Appropriateness for Knode & Logan, LLC of 22 W. Pomfret Street to replace existing signs with new signs, remove the suppression system and fresh air vents, and repair bricks.

Consensus: The Board, upon motion by E. Hazel and second by J. Holley, unanimously recommended approval of the applicant's request.

4. A request for a Certificate of Appropriateness for Sadler Health Center of 100 N. Hanover Street to clean the building with low pressure rinse and install new signs on the west/south/east walls.

J. Woolston stated to the Board that the proposed signage for the front of the building does not meet sign ordinance regulations.

The Board asked the applicant to reduce the size of the sign to conform to the ordinance.

Consensus: The Board, upon motion by J. Dourte and second by J. Holley, unanimously recommended approval of the applicant's request subject to the applicant reducing the size of the sign on the front of the building to meet the ordinance for the C-1 district.

5. A request for a Certificate of Appropriateness for Patrick Williams of 64 S. West Street to install windows previously removed on the Pomfret Street side of the building to match existing windows on the West Street side of the building. Approved Anderson windows will be utilized to match existing windows, as well as mahogany wood material for custom millwork adorning each window.

Consensus: The Board, upon motion by A. DeBlasio and second by J. Holley, unanimously recommended approval of the applicant's request.

Charles Richman of ASC Group gave the Board a presentation of the Historic District Survey his company will be conducting for the Borough of Carlisle. They will be starting this survey in mid-April and plan to be complete by October 2024. This survey will include the documentation of every building located within the Historic District. Each building will be photographed, particular architectural characteristics will be documented, and the past and present use of the building.

Jared Woolston asked the Board if they would be interested in volunteering to help with this survey. Any member interested in volunteering should contact Jared to schedule dates and times to participate.

There being no further business, the Board adjourned at 6:15 p.m.

Respectfully Submitted,
Jared Woolston